

STAFF PERSONNEL
Series 400

Policy Title: DEFINITION OF NON-CERTIFIED
PERSONNEL

Code: 406.1

The term non-certified personnel shall include those persons employed by the school district who are not required by law to have a teaching certificate for qualifications. These shall include, but not be limited to:

1. Custodial and maintenance employees
2. Clerical employees
3. Lunchroom employees
4. Bus drivers
5. Extra help for summer maintenance
6. Teacher aides
7. Attendance officer
8. English department graders

Job specifications and job descriptions shall be established by the school's Affirmative Action Program for all positions that require non-certified personnel. All job descriptions and job specifications shall be approved by the Board of Trustees.

Date of Adoption:
Readopted: July 2009

Legal References:

Related References:
Affirmative Action Program