

STUDENT PERSONNEL
Series 500

Policy Title: SUSPENSION

Code: 503.8

The superintendent of any district or principal of any school within the district may temporarily suspend any pupil for disciplinary reasons or for other conduct disruptive of good order or of the instructional effectiveness of the school. A temporary suspension by the principal or designee will not exceed five (5) school days in length; however, the school superintendent may extend the temporary suspension an additional ten (10) school days. Provided, that on a finding by the Board of Trustees that immediate return to school attendance by the temporarily suspended student would be detrimental to other pupils' health, welfare or safety, the Board of Trustees may extend the temporary suspension for an additional five (5) school days.

Prior to suspending any student, the superintendent or principal shall grant an informal hearing on the reasons for the suspension and the opportunity to challenge those reasons. Any pupil who has been suspended may be readmitted to the school by the superintendent or principal who suspended him/her upon such reasonable conditions as said superintendent or principal may prescribe. The Board of Trustees shall be notified of any temporary suspensions, the reasons therefore, and the response, if any, thereto.

The Board of Trustees of each school district shall establish the procedure to be followed by the superintendent and principals under its jurisdiction for the purpose of effecting a temporary suspension, which procedure must conform to the minimal requirements of due process.

Procedure used for suspension shall be as follows:

1. **Referral to Principal or Superintendent**
If a student is reported to be in violation of district rules or regulations, he/she shall be referred to the office of the principal or superintendent.

2. **Informal Hearing**
The principal or superintendent shall advise the student of the allegations made against him, the regulations purportedly violated, the individual making the allegations, and student's right to deny the allegations or explain any mitigating circumstances.

3. **Decision by Principal or Superintendent**
If the principal or superintendent determines that disciplinary action is required, he/she shall prescribe the disciplinary action appropriate under the circumstances.

Suspension - 503.8 (continued)

1. Continued Attendance on Condition

The student may be allowed to remain in school subject to reasonable conditions, or if evidence exists to warrant such action, suspension may be imposed.

A. Verbal Notice to Parents

If it is determined that suspension is to be imposed, the student's parents should be contacted by phone and advised of the action taken and the reasons therefore. Under no circumstances should the student be allowed to leave the school grounds until the parents have been notified of the suspension and have assumed responsibility for the student or until the end of the regular school day.

5. Written Notice to Parents

Written notice describing the allegations, the action taken, and the reasons thereof should be hand delivered to the parents or sent to the parents by certified mail, return receipt requested, to insure that the parents receive actual notice of the action taken and its basis.

6. Notice to the Board

The principal shall, within one (1) school day after the imposition of a temporary suspension, advise the superintendent of his/her action, the reasons therefore, the responses, if any, thereto, and any further proceedings which may be required upon parental request.

1. Conditions for Reentry

Any pupil who has been suspended may be readmitted to the school by the superintendent or principal who suspended him upon such reasonable conditions as said superintendent or principal may prescribe.

1. Challenge of Suspension Action

The written notification to parents or guardians of the temporary suspension shall also advise the parents or guardian of their right to challenge the suspension. This notice will also contain the procedures for initiating such a challenge.

Date of Adoption:

6/19/95

Readopted: July 2009

Revised: 12/19/11

Legal References:

Section 33-205 I.C.

S.B. 1140

Related References: