

AUXILIARY SERVICES
Series 700

Policy Title: DUTIES OF BUS DRIVER AIDE

Code: 702.7.1

Bus driver aides for Lapwai School District No. 341 may be hired in accordance with State Department of Education Transportation Department's approval and the approval of the Board of Trustees.

Bus driver aides must hold a high school diploma and be at least 21 years of age. Persons selected must be screened by the superintendent and the transportation supervisor. Bus driver aides are part-time only and are not necessarily hired for a full school term. Aides will be paid in accordance to their assigned bus runs at a rate set by the superintendent and approved by the Board of Trustees.

Duties of the bus driver aide will be as follows:

1. Assist the bus driver in maintaining order and discipline on the bus.
2. Assist, if need be, in obtaining help if the bus breaks down (bus driver may request the aide go for help).
3. Monitor to see that protective safety devices are properly fastened whenever required.
4. Provide care and assistance to pupils as needed when entering and leaving the bus and during the bus ride.
5. Assist handicapped pupils as required.
6. Monitor care of bus by students, including use of equipment, seats, etc., and perform any other reasonable duties as assigned by bus driver.

Responsibilities of the bus driver aide will include abiding by the following regulations:

1. Refrain from using profane and improper language among students and on the bus. No smoking on the bus is allowed.
2. Be aware of emergency procedures in the event the driver is incapacitated.

Date of Adoption:
1/20/86
Readopted: July 2009

Legal References:

Related References: